

Connect Ads is NOW HIRING!

Collection Officer in Riyadh,

KSA

Looking for a responsible caliber to follow up with overdue accounts receivable, collect payments from private and government entities, reporting, problem solving of account errors, and answering inquiries.

Roles and Responsibilities:

- 1- Track outstanding debts and align various repayments options.
- 2- Independently evaluate information and initiate action within prescribed guidelines.
- 3- Plan course of action to recover owed money.
- 4- Negotiate payoff deadlines and payment plans.

Qualifications

- 1- Good knowledge of MS Office and databases.
- 2- Negotiation, persuasion skills, communication, and management skills
- 3- Bachelor's degree is a must, 2-4 years of experience as debt collector.

Send your CV via email to careers@connectads.com